

## **Helpful Tips for Using Your CapTel Phone**

### Many Ways to Get the Message

CapTel phones have a convenient built-in answering machine that shows captions of messages that callers leave for you. Yet the answering machine is not the only way that you can get captioned messages. You may have voice mail service already on your phone line. You may have a separate "stand alone" external answering machine. You may want to check your messages when you are not at home.

No matter how you get messages - CapTel has you covered:

### **Captions on Voice Mail messages**

If you have voice mail service on your telephone line: pick up the CapTel handset and dial to call into your voice mail system. Log in the same way that you would on any other telephone. Make sure the CAPTIONS light is on. As your voice mail messages are played, you can listen



over the handset and see captions on the display screen. Use the CapTel dial pad to select options in your voice mail menu system.

### **Captions on a Stand-alone Answering Machine**

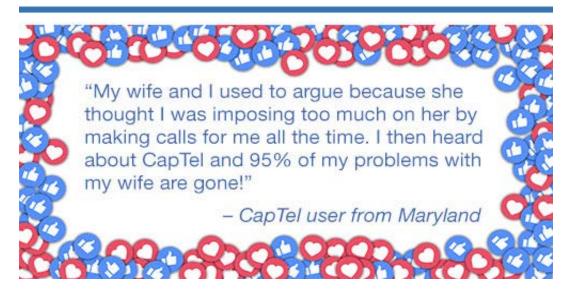
In the CapTel menu, select Answering Machine then select External Ans. Machine. Lift the CapTel handset and place it next to your external answering machine speaker. Make sure the mouthpiece of the handset is next to the answering machine speaker. Press PLAY on your answering machine. While your messages are played aloud, watch the captions on your CapTel display screen.

### **Remote Access to Answering Machine messages**

You can turn Remote Message Retrieval on in your CapTel phone, then call in to check your answering machine messages from a different location. You can set a 4-digit personal ID number (PIN) to use when calling in. When possible, use a different CapTel phone when calling in to retrieve messages, so you can see captions.



<u>CapTel 840i directions</u> | <u>CapTel 2400i directions</u>



Sound familiar? Share your "love" story with CapTel on Facebook!

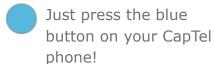
# February 2018

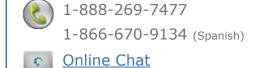
# 'Round the Clock Help Just one button away!

Help is available 24 hours a day, 7 days a week!\*

\*Excluding major holidays.

### To contact:









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Thank you to everyone who follows CapTel on Facebook. With more than 24,000 followers, the online community of CapTel users is another great resource.

# A Window into the CapTel World

In the spirit of Valentine's Day, the CapTel Customer Service team celebrates common themes we hear from CapTel users every day. Thank you for sharing your stories with us!



Have a CapTel story to share? Send it to <a href="Mewsletter@CapTel.com">Newsletter@CapTel.com</a>. We'd love to hear from you!

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